

HEALTH & ADULT SOCIAL CARE SCRUTINY PANEL

TUESDAY 31 MARCH 2009

7.00 PM

Bourges/Viersens Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declarations of Interest and Whipping Declarations**
At this point Members must declare whether they have an interest, whether personal or prejudicial, in any of the items on the agenda. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Meeting held on 17 February 2009** 1 - 4
4. **New Primary Care Centre** 5 - 6
To receive a presentation from 3Well Medical on the new Primary Care Centre
5. **Peterborough and Stamford Hospitals Trust** 7 - 28
To receive a presentation outlining the Trust's performance, strategy and future
6. **Progress on the Teenage Pregnancy Strategy** 29 - 38
To receive a progress report on the Teenage Pregnancy Strategy
7. **Feedback and Update Report** 39 - 46
To receive a standard report providing feedback on any issues or questions raised at previous meetings
8. **Forward Plan of Key Decisions** 47 - 58
To consider the latest version of the Forward Plan



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Lindsay Tomlinson on 01733 452238 as soon as possible.

Committee Members:

Councillors: Rush (Chairman), C Burton (Vice-Chairman), Benton, Goodwin, Holdich, Sharp and Trueman

Substitutes: Councillors: Dobbs, Harrington and Fower

Further information about this meeting can be obtained from Lindsay Tomlinson on 01733 452238 or by email – lindsay.tomlinson@peterborough.gov.uk

**MINUTES OF A MEETING OF THE HEALTH & ADULT SOCIAL CARE SCRUTINY PANEL
HELD ON
TUESDAY 17 FEBRUARY 2009 AT THE BOURGES/VIERSEN ROOM - TOWN HALL**

Present: Councillors B Rush (Chairman), C Burton (Vice-Chairman), F Benton, J Goodwin, K Sharp and W Trueman

Also Present: Councillor Diane Lamb

Officers Present: David Bacon, Director of Finance & Contracts
Tim Bryson, Director of Children's Services and Nursing
Ruth Griffiths, Lawyer
Jane Pigg, Peterborough & Stamford Hospitals NHS Foundation Trust
Denise Radley, Director of Adult Social Services & Performance
Louise Tyers, Performance Scrutiny Manager
Alex Daynes, Cabinet Officer

1. Apologies for Absence

Apologies were received from Councillors Holdich and Goodwin.

2. Declarations of Interest and Whipping Declarations

None were received.

3. Minutes of the Meeting held on 22 January 2009

Councillor Lamb's apologies should be added to the meeting.

Item 5, Budget 2009/10 – the wording of the second bullet point in the observations and questions section should read "There will be no change to the eligibility criteria to receive adult social care".

4. Update on Adult Protection

The Peterborough Safeguarding Adults Report was submitted for the Panel to consider, challenge and comment on and identify any areas of concern. An amended appendix 1 to the report was distributed to the Panel to replace the existing appendix as more accurate and up to date information had been provided since the original despatch.

Members of the Panel were advised that more data relating to reporting procedures, the Forward Action Plan for the next three years and ethnic origin breakdown would be available in due course if requested as work was being undertaken to improve the scope of data currently shown.

Observations and question were raised and responses given including:

- The figures given for January on page 9 of the report include both December 2008 and January 2009. The number of alerts is higher than previously as media and

public awareness surrounding this issue had increased and more incidents were therefore being reported.

- More work will be undertaken to identify vulnerable adults and the qualification for being classed as 'vulnerable' in order to produce a percentage of population.
- Summaries of case reviews will be made public and quantitative data for the first quarter of the year can be brought to this Panel.
- Adults in supported accommodation can live where they chose as the support will come to their own home. Adults in residential care must inevitably move to where the residential home is located.
- If a care home is due to close, residents will be relocated on an individual basis.
- Comparative figures are available from other Authorities but they are not up to date and the data is often presented in different measures than Peterborough data (i.e. per 10,000 or per 1,000 population). Comparative figures for 2007-08 would be available in May this year.
- Rates for reporting incidents are often higher in Peterborough but it is believed that this is due to a greater awareness amongst the public of the issue and procedures.
- A quarterly update on Adult Safeguarding can be provided to the Panel.

ACTION AGREED

- 1) To receive quarterly reports on Adult Safeguarding.
- 2) For Members of the Panel to receive training on Safeguarding Adults for the 3 Year Action Plan.

5. Quarterly Performance Report on Adult Social Care Services in Peterborough

The Panel received a report on the Performance Report for Quarter 3 2008/09 Adult Social Care to review and was requested to note the quarter 2 position on adult social care targets, review areas of identified risk and consider proposed remedial actions.

The Panel was advised that due to the time needed to produce data for the reports, the majority of the report contained quarter 2 data with some aspects of data from quarter 3. Members were updated on the figures contained in the report and were given information on the work that was ongoing to improve performance including information on the Delivery of Equipment indicator (D54) noting that although performance fell, it was still within target.

Members were advised that the Timelines of Social Care Assessment (NI32) did improve but was still below target. Work was ongoing to address this.

ACTION AGREED

- 1) To request reports are submitted in a black and white friendly format.
- 2) To note the report.

6. Peterborough NHS Budgetary Monitoring Report

The NHS Peterborough Budgetary Monitoring Report was submitted to inform the Panel of the financial performance of NHS Peterborough for the eight months to 30 November 2008. The Panel was requested to note the finance report. Members were advised that further funds were available to the NHS but this report only contained information about the pooled budget.

Members were advised that Eclizumab (in paragraph 5.2) was a drug that specific funding was received for to administer.

ACTION AGREED

To note the report.

7. Equitable Access Project

The Panel received a report to inform them of the Equitable Access to Primary Medical Care tender and evaluation process. Members were asked to note the report.

Members were advised that this report was the end product of a 12 month procurement process to ensure as many quality providers as possible were able to submit bids to meet the requirements to provide the service. Of the 32 expressions of interest originally received, 5 final contractors were selected. The final contractor chosen, 3Well, would be able to offer opening hours of 7am to 10pm throughout the year.

Observations and questions were raised and responses given including:

- Many NHS services are already provided by contractors and these are not private care services.
- Of the final 5 contractors, only 2 were Peterborough based but these did not come up to the standards required.
- Patients do not need to be registered at the Care Centre to use its services.
- Marketing to advertise the new Centre is being developed towards an April opening.
- The Centre will be located on Alma Road and - subject to planning permission - a permanent building would be erected by the summer of 2010.
- A general leaflet regarding GP opening hours will be sent to every household and will include details of this new Primary Care Centre.
- The Centre will provide Primary Care services for registered and non-registered users.

ACTION AGREED

- 1) To attend the open day for the new Centre.
- 2) To note the report.

8. Standards for Better Health (Annual Health Check)

A report was submitted to the Panel to introduce the Annual Health Check process for 2008/09 and to seek agreement that the Group Representatives were delegated to develop the Panel's response to the declarations of local health care organisations to the Healthcare Commission's targets.

The Panel was requested to agree that the Group Representatives undertake the development of the Panel's final responses to the declarations of local health care organisations to the Healthcare Commission's core standards. A workshop would be held on 3 March 2009.

ACTION AGREED

That the Group Representatives (Cllrs Rush, Sharp and Trueman) undertake the development of the Panel's final responses to the declarations of local health care organisations to the Healthcare Commission's core standards.

9. Forward Plan of Key Decisions

The Panel received the Council's Forward Plan which outlined forthcoming Executive Decisions for the period February 2009 to May 2009 for consideration.

ACTION AGREED

To note the report.

10. Agenda Plan 2008-09

The Panel received and noted the latest work programme for 2008/2009.

11. Date of Next Meeting

Tuesday 31 March 2009 at 7pm.

The meeting began at 7.00 pm and ended at 7.55 pm

CHAIRMAN

HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL	Agenda Item No. 4
31 MARCH 2009	Public Report

Report of the Deputy Chief Executive

Report Author – Louise Tyers, Performance Scrutiny Manager

Contact Details – (01733) 452284 or email louise.tyers@peterborough.gov.uk

NEW PRIMARY CARE CENTRE

1. PURPOSE

- 1.1 The purpose of this report is to advise the Panel of a presentation which will be given at the meeting.

2. RECOMMENDATIONS

- 2.1 That the Panel note the presentation.

3. BACKGROUND

- 3.1 Representatives of 3 Well Medical will be attending the meeting to give a presentation on the new Primary Care Centre at Alma Road.

4. BACKGROUND PAPERS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 4.1 None

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HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL	Agenda Item No. 5
31 MARCH 2009	Public Report

Report of the Deputy Chief Executive

Report Author – Louise Tyers, Performance Scrutiny Manager

Contact Details – (01733) 452284 or email louise.tyers@peterborough.gov.uk

PETERBOROUGH AND STAMFORD HOSPITALS TRUST

1. PURPOSE

- 1.1 The purpose of this report is to advise the Panel of a presentation which will be given at the meeting.

2. RECOMMENDATIONS

- 2.1 That the Panel note the presentation.

3. BACKGROUND

- 3.1 Representatives of the Peterborough and Stamford Hospitals NHS Foundation Trust will be attending the meeting to give a presentation on the Trust's performance, strategy and future (copy of presentation attached).

4. BACKGROUND PAPERS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 4.1 None

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Peterborough Health & Adult Social Care Scrutiny Panel

31st March 2009

Who is here today?

- Nik Patten – Chief Executive
- Jane Pigg – Company Secretary
- Angela Broekhuizen – Associate Project Director
- Mark Bush – Public Governor



What are we going to cover?

- Our Trust
- Our performance
- Our strategy
- The future:
 - Peterborough City Hospital
 - Stamford and Rutland Hospital
 - Opportunities



Our Trust

- Currently operates from 3 sites:
 - Peterborough District Hospital, including maternity unit
 - Edith Cavell Hospital
 - Stamford and Rutland Hospital
- With a budget of £180m



Our patients per year

Emergency admissions	35,500
Routine inpatient admissions	8,500
Day surgery admissions	28,000
Outpatient care	294,000
Accident and Emergency services	70,000
Diagnostic tests	1,950,000

And Peterborough is about 50% of our workload





Our performance

Our Strategy 2008 - 2013





Our Vision:

“To be a major healthcare provider in eastern England that is best for patients and great to work for”

Our strategic aims:

- To provide excellent patient care that is streamlined, integrated, consistent and responsive
- To extend our catchment population to sustain local clinical services
- To determine our core services and how they are localised for patients
- To develop the Foundation Trust as a major player in the City, contributing more to our social responsibilities



Our plans for this year

- Patient Safety Strategy
- Increase patient experience monitoring
- Matrons' Balanced Scorecard
- Enhanced isolation facilities
- Increased renal dialysis facilities
- Productive Ward: Releasing Time to Care
- Detailed planning for the new hospital
- Develop the Stamford Hospital Campus





Peterborough and Stamford Hospitals
NHS Foundation Trust

Peterborough City Hospital - opening 2010

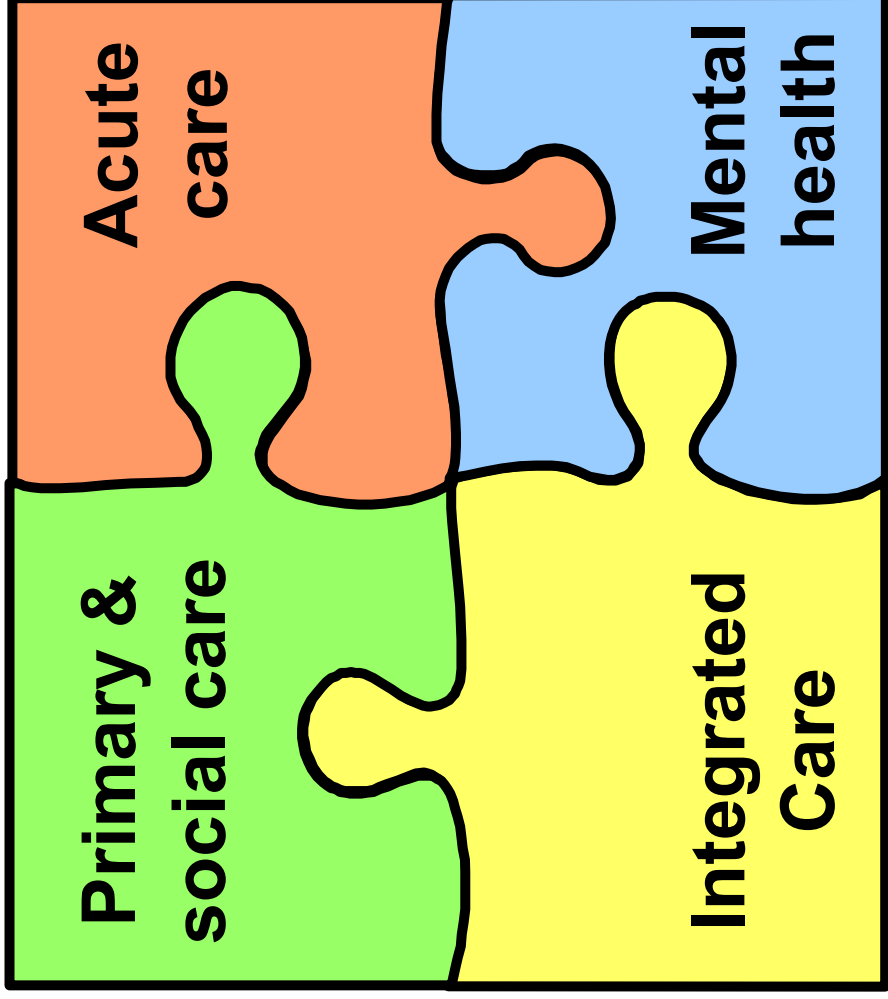


Peterborough City Hospital

Peterborough and Stamford Hospitals
NHS Foundation Trust



Overview of the Greater Peterborough Health Investment Plan

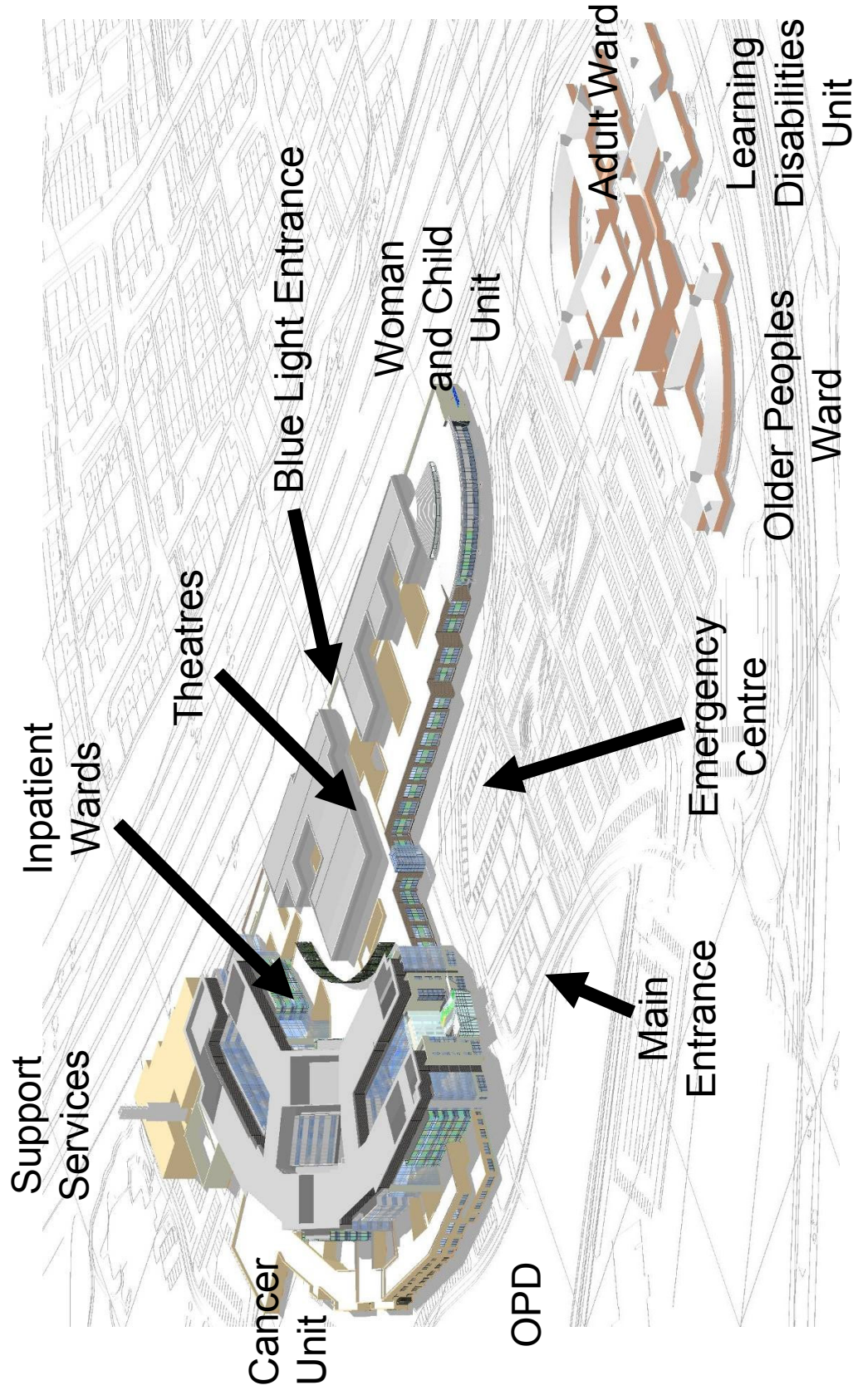


Peterborough City Hospital

- 612 beds – gender separation
- Women & children's unit
- Cancer unit – new radiotherapy services
- Expansion of renal services
- Critical Care unit
- Diagnostic & Treatment unit



Peterborough City Hospital





Edith Cavell Health Campus 6 March 2009



Peterborough and Stamford Hospitals
NHS Foundation Trust

Peterborough District Hospital Site



Our plans

- to maximise income to invest in health services
- development in line with City Council objectives (the hospital quarter)
- to acknowledge our heritage
- to listen to the community



Opportunities for the future



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HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL	Agenda Item No. 6
31 MARCH 2009	Public Report

Report of the Executive Director of Strategic Resources

Report Author – Maureen Phillips

Contact Details – Maureen Phillips, Assistant Director, Family and Communities Tel 863702

PROGRESS REPORT ON THE TEENAGE PREGNANCY STRATEGY

1. PURPOSE

The purpose of this report is to enable the Panel to scrutinise and review the outcomes of the strategy, to reduce under age conceptions in Peterborough.

2. RECOMMENDATIONS

The Panel is asked to receive and comment upon the progress report of the Teenage Pregnancy Strategy

3. BACKGROUND

This report is submitted to the Health and Adult Social Care Scrutiny Panel as an update to an earlier report to Panel on April 1st 2008.

4. KEY ISSUES

4.1 Performance

The national teenage pregnancy target is a 55% reduction in teenage pregnancies by 2010 (from the 1998 baseline of 57.7 conceptions per 1,000 15-17 female population in Peterborough.) This is a challenging target and one which is unlikely to be met nationally, according to the latest national data published in February, with only the current year remaining of the 10 year strategy.

4.2 Teenage Pregnancy performance data is provided by the Office of National Statistics and is taken from birth registrations and terminations to females under the age of 18. Due to timeframes involved in waiting for birth registrations, the data there is usually a 14 month time lag in producing the national performance data. Data is counted per calendar year, with provisional quarterly rates being released throughout the year. Final confirmed of the full year data is released around the end of February each year, based on data pregnancies as much as two years earlier. The data is broken down into local authority areas; the data at ward level is usually 2-3 years behind.

4.3 All TP data is released as the **number** of conceptions and the **rate** per 1,000 15-17 year old female population. However, only the rate is used for the National Indicator as it gives a fair measure across both sparsely populated and populous areas. Government use the final full year rate to decide RAG ratings.

- 4.4 Peterborough's latest teenage pregnancy data was released in February 2008 and relates to calendar year 2007. This gave a provisional rate of 48.5 conceptions per 1,000 15-17 female population which is a 16.7% reduction from the baseline. This equates to 155 conceptions (down from 190 in 2006 and 185 in the baseline year). The proportion of conceptions leading to abortion is 41% for under 18s (51% nationally). Accordingly, the local area agreement (LAA) Year 1 target of 8% reduction has been exceeded. Peterborough has outperformed all but one statistical neighbour this year (**appendix 1**).
- 4.5 However, TP remains a significant issue for Peterborough as its rates are still above regional and national averages. (The regional rate is 33.1 and the national rate is 41.7 conceptions per 1,000 15-17 female population.) Locally, 16 of 24 wards have TP rates higher than the national average. The trajectory to target remains very challenging with the need to reduce conceptions from 155 to 83 by end of 2010 (**see appendix 2**). Historically, Peterborough's rates have dropped and risen again therefore it is important to maintain levels of scrutiny and priority to ensure a continued downward trend.

4.6 Strategic Progress

Peterborough received a positive Teenage Pregnancy National Support Team (NST) visit in October 2008. The TP strategy had been examined in the newly created Greater Peterborough Solution Centre, the findings of which were presented to the NST. The team endorsed the solution centre recommendations and made a number of additional recommendations. They include:-

- Strong strategic leadership & golden thread of accountability
- Joint commissioning approach with performance management and strong use of data
- Services with clear pathways, reaching most vulnerable and at risk
- Workforce development
- Citywide approach and delivery of Sex and Relationship Education
- Improve communications
- Improve access to contraceptive and sexual health services
- Embed Sex and Relationship Education for parents in Parenting Strategy
- Embed teenage pregnancy work in targeted youth support and activities

- 4.7 Implementation of NST recommendations is taking place currently. Task and finish groups comprising staff from the city council and partnership agencies have been established to progress all the actions. NST recommendations relating to strategic leadership and accountability and a move towards joint commissioning have been examined further within the TP Solution Centre. A plan is now in place to ensure that TP sits firmly within the new joint commissioning arrangements within the Children's Trust Partnership Board, reporting into the Being Healthy partnership group chaired by the Director of Public Health and co-chaired by the Director of Children's Services and Nursing for the NHS Foundation Mental Health Trust.

4.8 Results of the Teenage Pregnancy Solution Centre Pathfinder (08-09)

Although a comprehensive strategy had been developed, it was not sufficiently targeted at areas of greatest need to have impact. The performance management was not sufficiently

developed to hold the multitude of services and professionals involved in this area of work to account for service delivery. There were many routes by which young people could access sexual health services, but these were not clear to all concerned and in particular to young people. This resulted in services without clear focus. In addition, the largest portion of funding was being spent on supporting teenage parents with too little being spent on targeted prevention. **(See appendix 3)**

4.9 Developing the solution

To address the issues identified, two tools were developed to ensure the most effective use of resources:

- Risk Profile Tool - developed to record and map the number of young people who might be at risk of teenage pregnancy in a given area or school population, based on known indicators of risk for teenage pregnancy
- Customer Segmentation Tool - developed to identify and target key sections of the population, ensuring that services are delivered where the need is greatest

4.10 A more targeted approach to delivery was trialled through 2 pilots towards the end of 2008, which resulted in an increase in uptake of relevant services by the young people in the pilot areas. The pilot evaluation will now contribute to the design of the future service delivery.

4.11 A 'golden thread' of accountability has been agreed through the Solution Centre. This begins with Greater Peterborough Partnership, through to the Children's Trust Board and its Be Healthy Partnership who will provide strategic leadership, accountability and commissioning decisions for the TP Strategy **(see appendix 4)**.

4.12 A joint commissioning approach to TP has been agreed by all partners. It will be led by Children's Services Commissioning Team in partnership with PCT Commissioners.

4.13 The final output of the Solution Centre has been an agreed vision of future TP delivery (in line with NST recommendations) and commitment to deploy resources accordingly. **(see appendix 5)**.

4.14 Future Actions

- A detailed financial analysis is to be undertaken to identify resources deployed in TP work (NHS Peterborough and PCC) (March-May 09)
- New ways of delivering teenage pregnancy services (the delivery framework) will be designed in detail in line with the needs assessment and through consultation with partners (NHS Peterborough, PCC Children's Services, service users & voluntary sector) (March – June 09)
- The Be Healthy Partnership will agree delivery framework and allocation of resources (June 09)
- The commissioning team will ensure that the new delivery framework is in place, allocating funding re-directing funding accordingly (June 09 onwards)
- Ongoing monitoring and reporting will be undertaken by the commissioning team and fed back to the Children's Trust Partnership Board via the Be Healthy Partnership Board

5. IMPLICATIONS

- 5.1 Changes to the way teenage pregnancy services are delivered will have implications for resource allocation. This is to ensure children and young people have equality of access by providing services in relation to need. These issues have been addressed by senior managers participating in the Solution Centre process.

6. CONSULTATION

- 6.1 Feedback from young people on the design of TP related services have been obtained through surveys and independent focus groups undertaken by the Children's Engagement Team.
- 6.2 Through the TP Solution Centre, partner agencies have been consulted and engaged in the re-design of strategic arrangements and frontline delivery.

7. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

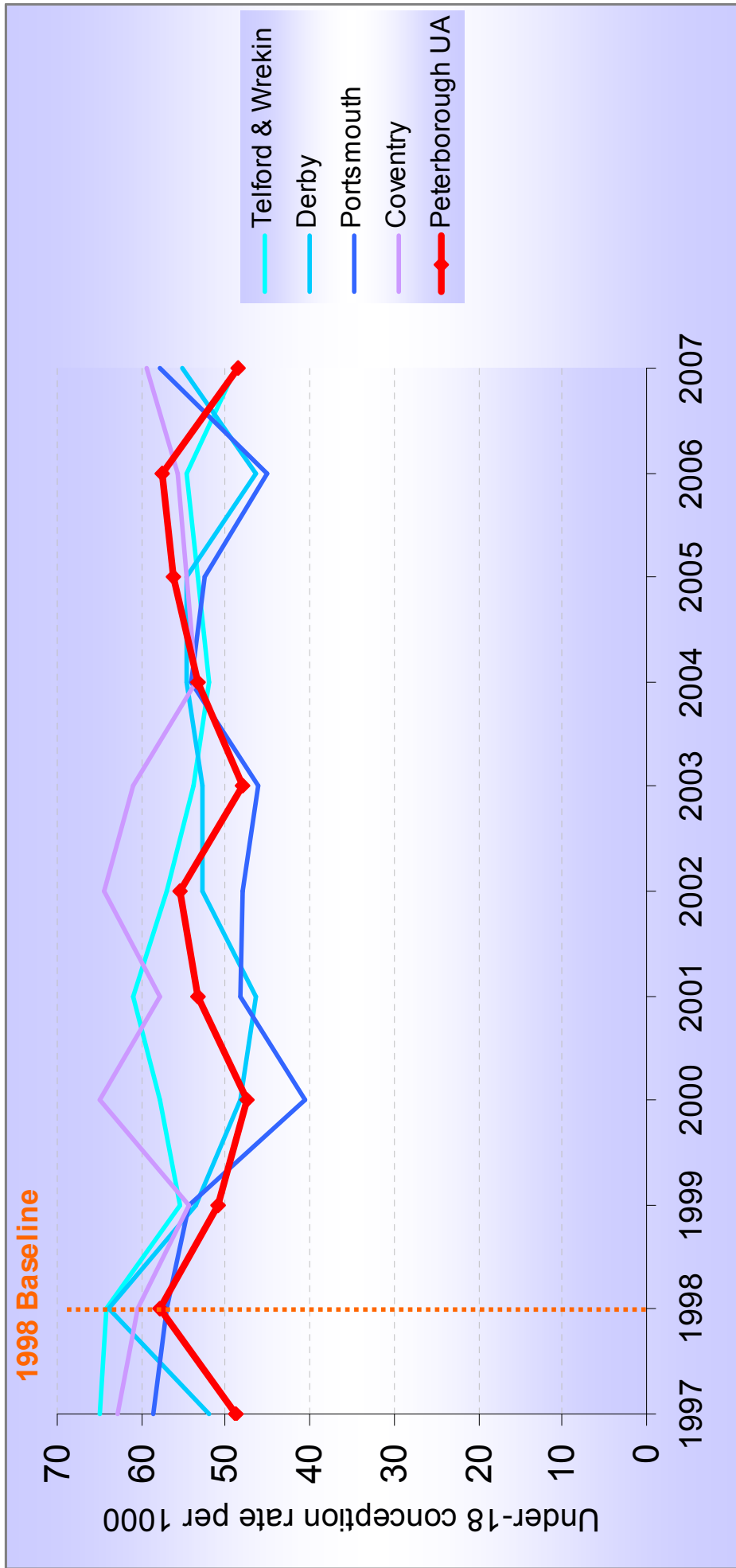
- 7.1 Peterborough data, taken from Teenage Pregnancy Analysis Spreadsheet Feb 09 (Teenage Pregnancy Unit, DCSF)

8. APPENDICES

Appendices 1-5 attached

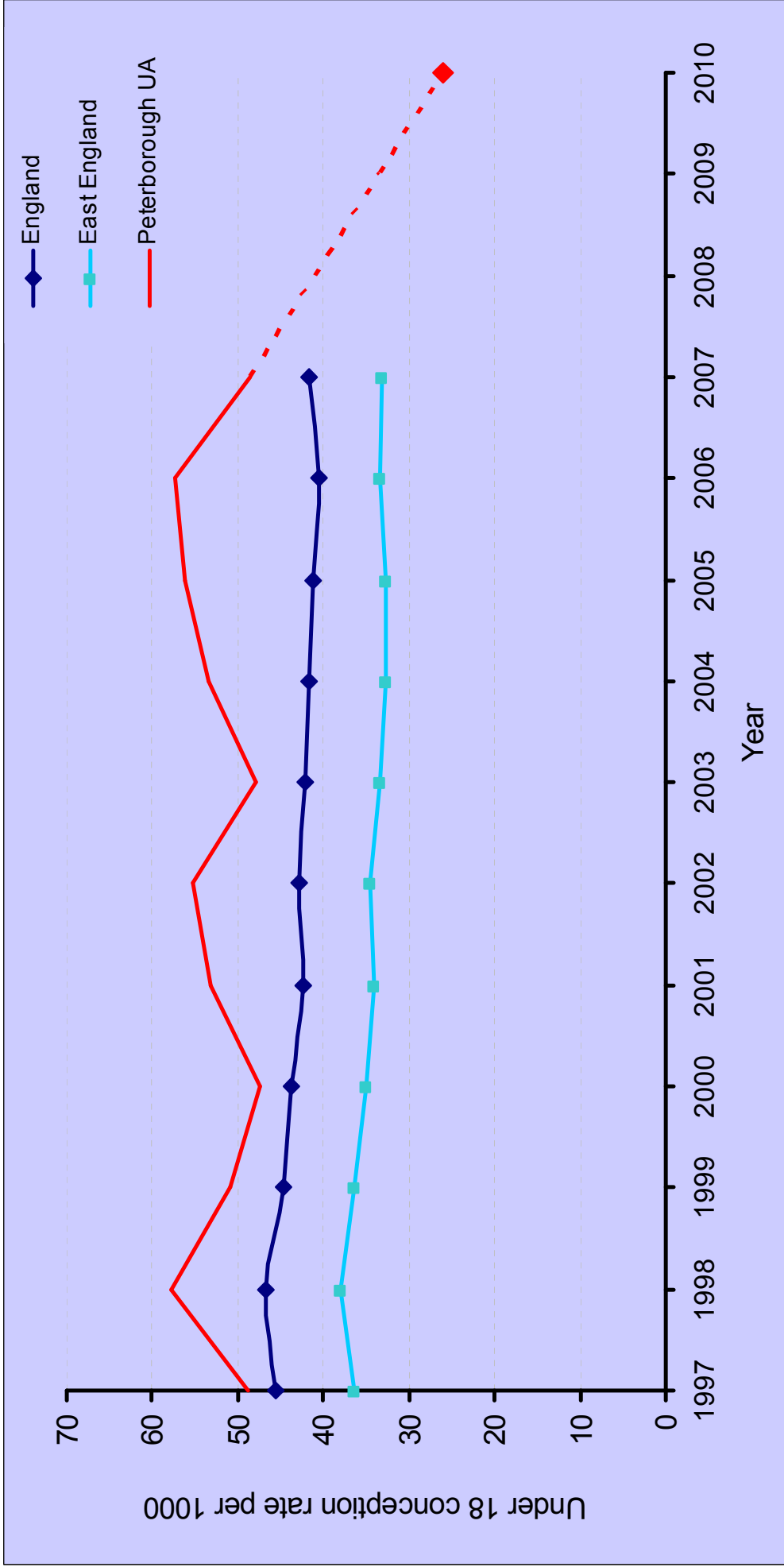
Appendix 1: Under-18 conception trends by DCSF statistical neighbours

Source: Teenage Pregnancy Unit, Feb 2008. (Data for 2007 are provisional)



Appendix 2: Local, Regional and National Comparison & Trajectory to Target

Source: Teenage Pregnancy Unit, Feb 2008. (Data for 2007 are provisional)



Appendix 3: Summary of TP Solution Centre Diagnostic

Underpinning Factors

Multiple commissioners and fragmented funding

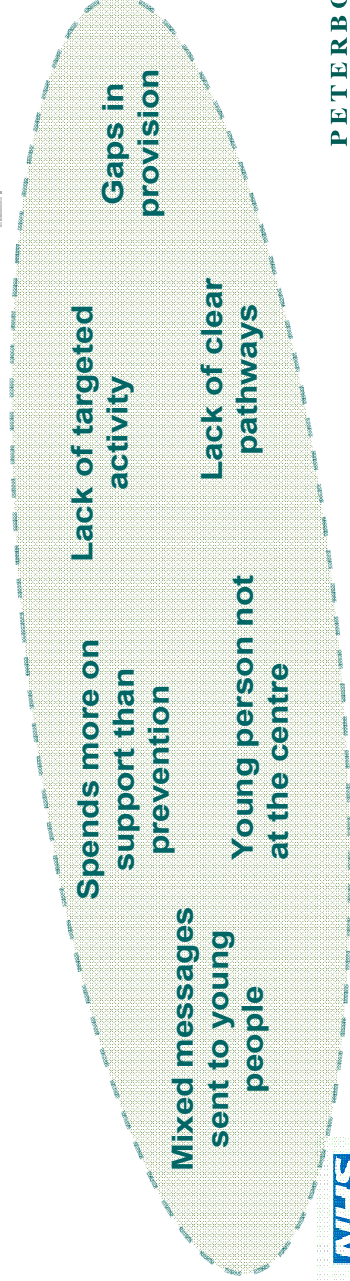
Absence of joint strategic planning and data led commissioning

Absence of performance management

Barriers to partnership engagement and accountability

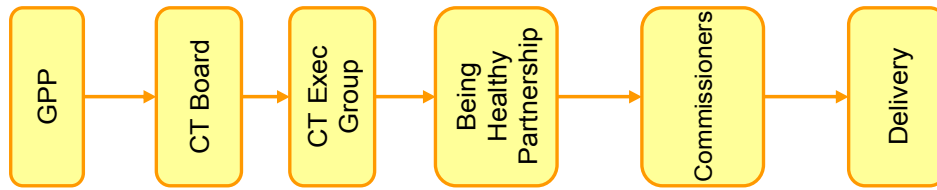


Fragmented delivery not in line with strategy



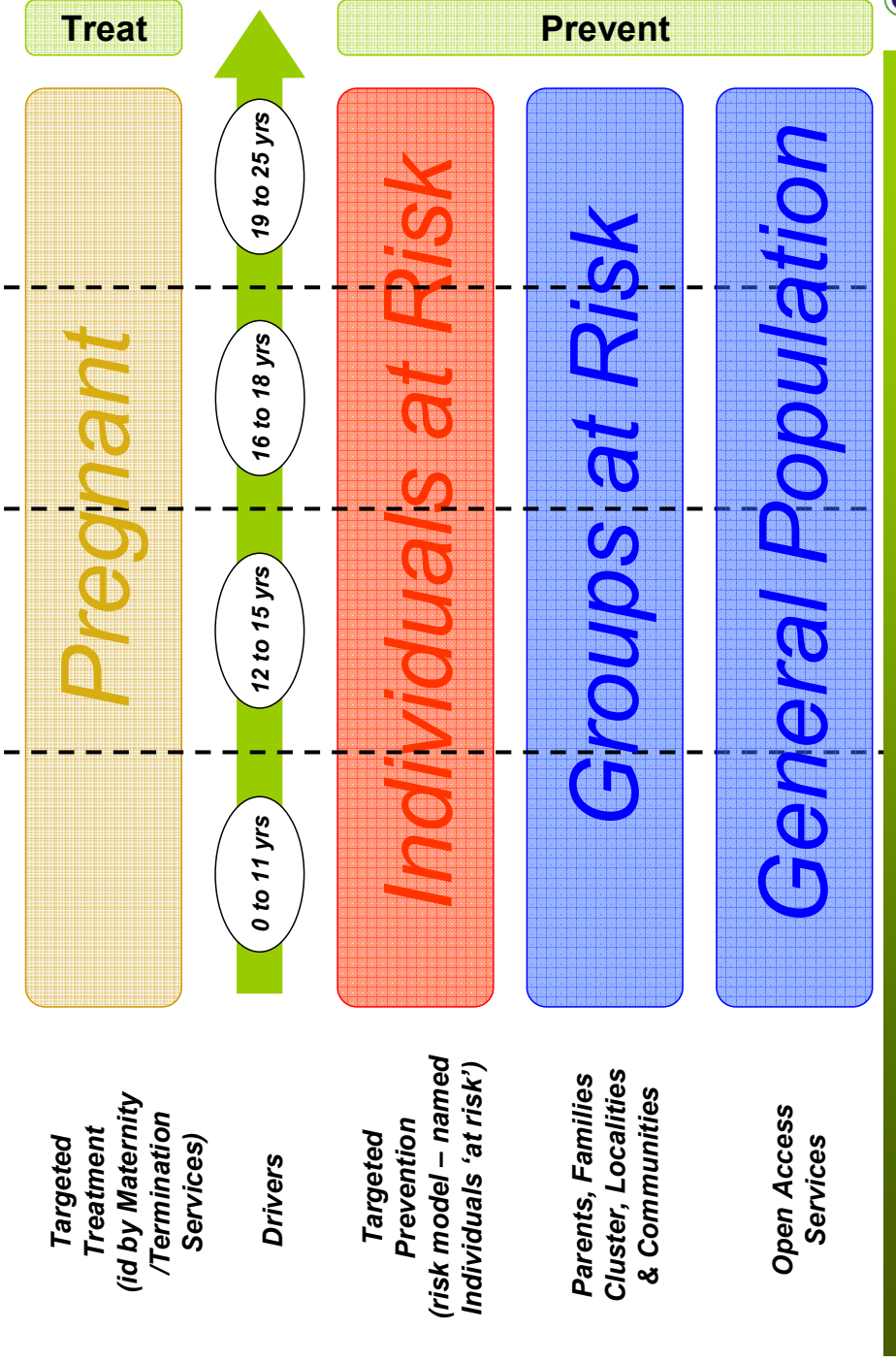
Appendix 4: Teenage pregnancy golden thread of accountability

Agreed Golden Thread of Accountability



WHO	ROLE	RESPONSIBILITIES
CEOs of partner organisations	<ul style="list-style-type: none"> - Set strategic direction for city - Drive delivery of SCS & LAA 	<ul style="list-style-type: none"> - To respond to issues impacting on P'boro - SCS & LAA
CEOs of partner organisations (in relation to services for children) Chair - John Richards, Director Children's Services, P'boro City Council	<ul style="list-style-type: none"> - Strategic Function - Setting Vision and Priorities for services for children in the city 	<ul style="list-style-type: none"> - Ownership of Children & Young People Plan - Overall accountability for delivery of Children's Services National Indicator Set (incl. LAA) and improved outcomes across Every Child Matters framework - Management of performance & risk (by exception)
Robert Ferris (Chair) Chief Operating Officer, Peterborough Community Services Chairs / Co-chairs of each partnership group (see below)	Executive	<ul style="list-style-type: none"> - Ensure co-ordination of delivery across all services and outcomes - Support and challenge to CT Partnerships and CT Partnership Board
Chair – Andy Liggins, Director Public Health, NHS Peterborough Co-Chair – Tim Bryson, Director Children's Services & Nursing, CPFT <i>Full membership TBC</i>	<ul style="list-style-type: none"> - Management of Delivery - Inform priority setting - Responsible for assuring delivery of identified outcomes 	<ul style="list-style-type: none"> - Accountability for TP Strategy - Strategic commissioning - Performance management - Define delivery model - Identification & allocation of TP resource envelope - Active management of risk
<ul style="list-style-type: none"> - Sexual Health Commissioners, PCT - Commissioning Officer (TP), PCC - Community Nurse Commissioner, PCT - Maternity Commissioner, PCT - Commissioning Hub, PCC 	<ul style="list-style-type: none"> - Translate Strategy into services - Subject Specialists contribute to design (Lorraine Brooks, Gaynor Mansell, YPS, YOS, Social Care, Children's Services) 	<ul style="list-style-type: none"> - Develop interventions & service specs - Detailed analysis - 'Detail' of commissioning - Gathering & monitoring info - Practice based Commissioning
Relevant services & departments in Children's Services, P'boro Community Services (NHS), Contraceptive & Sexual Health Service, P&S Hospitals, schools, GPs, pharmacies and voluntary sector	Delivery of services to children and young people	<ul style="list-style-type: none"> - Deliver commissioned activities - Contribute to design of delivery framework - Share performance data

Proposed Delivery Framework



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HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL	Agenda Item No. 7
31 MARCH 2009	Public Report

Report of the Deputy Chief Executive

Report Author – Louise Tyers, Performance Scrutiny Manager

Contact Details – (01733) 452284 or email louise.tyers@peterborough.gov.uk

FEEDBACK AND UPDATE REPORT

1. PURPOSE

- 1.1 This report provides feedback on items considered or questions asked at previous meetings of the Health and Adult Social Care Scrutiny Panel. It also provides an update on matters which are of interest to the Panel or where the Panel have asked to be kept informed of progress.

2. RECOMMENDATIONS

- 2.1 That the Panel notes the report.

3. KEY ISSUES

3.1 Annual Health Check Submissions

At the last meeting the Panel agreed to delegate to the Chairman and Group Representatives development of the final responses to the declarations by local health care organisations to the Healthcare Commission's core standards.

The responses were signed off by the Chairman and Group Representatives and submitted to the relevant Trusts. Copies of the submissions are attached for information at Appendix 1.

3.2 Budget 2009/10 – Out of Area Placements

During the Panel's consideration of the budget report on 22 January 2009, members requested further information in relation to the number of care placements outside of Peterborough. The Director of Adult Social Services and Performance has now provided the following information:

- 13 out of area placements of people with physical disabilities
- 59 out of area placements of older people
- 58 out of area placements of people with learning disabilities

Out of area placements arise for many different reasons. Often (especially for older people) this is to be near to family or friends. Some of these placements will be on the boundaries of Peterborough but just outside the official local authority area so are still close to the area. Sometimes these placements are made because of the need for a very specialist resource and it can also be that we do not have appropriate resources in Peterborough – we are trying for example to deliver more learning disability provision in Peterborough in order to provide services more locally.

4. EXPECTED OUTCOMES

That the Panel notes the report.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

Minutes of the Meeting held on 22 January 2009

6. APPENDICES

6.1 Third Party Commentaries for Inclusion with Trusts Self Declarations

**STANDARDS FOR BETTER HEALTH
PETERBOROUGH CITY COUNCIL HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL**

**THIRD PARTY COMMENTARY FOR INCLUSION WITH SELF DECLARATION OF NHS PETERBOROUGH AND PETERBOROUGH
COMMUNITY SERVICES**

<p>For the development of this year's annual health check submission a workshop was held for the Health & Adult Social Care Scrutiny Panel and the former members of the PPI Forums. This workshop involved NHS Peterborough and Peterborough Community Services and allowed an open discussion on the Trusts submissions and the work they had done over the year.</p>	
Core Standard	Comment
<p>C4b Healthcare organisations keep patients, staff and visitors safe by having systems to ensure that all risks associated with the acquisition and use of medical devices are minimised.</p>	<p>NHS Peterborough has advised that whilst they will be declaring full compliance, there is insufficient evidence relating to the management of medical devices. Following questioning at the workshop, Panel members have been reassured that:</p> <ul style="list-style-type: none"> • Significant progress has been made this year • Processes are now in place • There is now a comprehensive list of all equipment • A formal contract for testing equipment is now in place
<p>C11c Healthcare organisations ensure that staff concerned with all aspects of the provision of healthcare participate in further professional and occupational development commensurate with their work throughout their working lives.</p>	<p>Panel members have been reassured that:</p> <ul style="list-style-type: none"> • An education contract is in place with Anglia Ruskin University. • There is a training and development budget in place • Personal Development Review are held for all staff • There is now an in-house training department.
<p>C13c Healthcare organisations have systems in place to ensure that staff treat patient information confidentially, except where</p>	<p>Following a number of issues highlighted in the media about patient confidentiality, the workshop sought clarification as to what NHS Peterborough were doing to ensure information remained confidential. Panel members have been reassured that:</p>

	<p>authorised by legislation to the contrary.</p>	<ul style="list-style-type: none"> • A lot of work has been done to map patient information flows • An audit has been undertaken, and corrective action undertaken, to ensure that portable media is encrypted. • All old memory sticks have been removed and replaced by encrypted memory sticks. Staff have also been issued with the relevant policy. • All laptops have been encrypted with an instruction that staff are not to use their own laptops.
<p>C14</p>	<p>Healthcare organisations have systems in place to ensure that patients, their relatives and carers:</p> <p>a) Have suitable and clear accessible information about, and access to, procedures to register formal complaints and feedback on the quality of services,</p> <p>b) Are not discriminated against when complaints are made:</p> <p>c) Are assured that the organisation acts appropriately on any concerns and where appropriate, make changes to ensure improvements in service delivery.</p>	<p>The Scrutiny Panel is advised of the complaints procedure and receives an annual complaints monitoring report showing a detailed breakdown of community health complaints by subject and speciality. Two members of the Scrutiny Panel have been working with the Trust to review the report to ensure that it meets the needs of the Panel to ensure effective scrutiny.</p> <p>NHS Peterborough has advised that leaflets are available and that information is also published on the website on how to make a complaint.</p>
<p>C22a</p>	<p>Healthcare organisations promote, protect and demonstrably improve the health of the community served, and narrow health inequalities by co-operating with each other and with local authorities and other organisations.</p>	<p>There has been regular liaison and exchange of information between NHS Peterborough and the Health & Adult Social Care Scrutiny Panel. This also involves members of the former PPI Forums who have a standing invitation to attend and contribute to Scrutiny Panel meetings. Senior officers from NHS Peterborough attend panel meetings and respond promptly to all requests for information either from individual members of the panel or the panel as a whole. The input of NHS Peterborough is invaluable in helping to plan an effective work programme.</p> <p>In 2008/09 NHS Peterborough consulted/advised on:</p>

- | | |
|--|---|
| | <ul style="list-style-type: none">• New Primary Care Centre• Progress and developments relating to the Peterborough Adult Protection Service, including the number and type of suspicions and allegations reported• Improving minor illness and injury services• Provision of medical services at Newborough• Performance of adult social care services in Peterborough• Development and implementation of a refreshed Falls Prevention Strategy• Future organisational arrangements for Peterborough Community Services• NHS Peterborough 5 Year Strategic Plan• Partnership agreement between the Council and NHS Peterborough• Review of the Council's Charging Policy for Adult Social Care• Budget 2009/10• Annual Review of Adult Social Care Performance by CSCI• No Secrets Review• NHS Peterborough Budgetary Monitoring Report |
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**STANDARDS FOR BETTER HEALTH
PETERBOROUGH CITY COUNCIL HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL**

**THIRD PARTY COMMENTARY FOR INCLUSION WITH SELF DECLARATION OF PETERBOROUGH AND STAMFORD HOSPITALS
NHS FOUNDATION TRUST**

Core Standard		Comment
C22a	Healthcare organisations promote, protect and demonstrably improve the health of the community served, and narrow health inequalities by co-operating with each other and with local authorities and other organisations.	<p>There has been regular liaison and exchange of information between the Trust and the Health & Adult Social Care Scrutiny Panel. This also involves members of the former PPI Forums who have a standing invitation to attend and contribute to Scrutiny Panel meetings. Senior officers from the Trust attend panel meetings and respond promptly to all requests for information either from individual members of the panel or the panel as a whole. The input of the Trust is invaluable in helping to plan an effective work programme.</p> <p>The Trust have also arranged for members of the Scrutiny Panel to visit the new development at the Edith Cavell Hospital.</p>

**STANDARDS FOR BETTER HEALTH
PETERBOROUGH CITY COUNCIL HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL**

**THIRD PARTY COMMENTARY FOR INCLUSION WITH SELF DECLARATION OF THE CAMBRIDGESHIRE AND PETERBOROUGH
NHS FOUNDATION TRUST**

For the development of this year's annual health check submission a workshop was held for the Health & Adult Social Care Scrutiny Panel and the former members of the PPI Forums. This workshop involved the Cambridgeshire and Peterborough Foundation Trust and allowed an open discussion on the Trust's submission and the work they had done over the year.

Core Standard		Comment
C22a	Healthcare organisations promote, protect and demonstrably improve the health of the community served, and narrow health inequalities by co-operating with each other and with local authorities and other organisations.	There has been regular liaison and exchange of information between the Trust and the Health & Adult Social Care Scrutiny Panel. This also involves members of the former PPI Forums who have a standing invitation to attend and contribute to Scrutiny Panel meetings. Senior officers from the Trust attend panel meetings and respond promptly to all requests for information either from individual members of the panel or the panel as a whole. The input of the Trust is invaluable in helping to plan an effective work programme.

**STANDARDS FOR BETTER HEALTH
PETERBOROUGH CITY COUNCIL HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL**

THIRD PARTY COMMENTARY FOR INCLUSION WITH SELF DECLARATION OF EAST OF ENGLAND AMBULANCE SERVICE NHS TRUST

Core Standard	Comment
<p>C22a Healthcare organisations promote, protect and demonstrably improve the health of the community served, and narrow health inequalities by co-operating with each other and with local authorities and other organisations.</p>	<p>There has been regular liaison and exchange of information between the Trust and the Health & Adult Social Care Scrutiny Panel. This also involves members of the former PPI Forums who have a standing invitation to attend and contribute to Scrutiny Panel meetings. Senior officers from the Trust attend panel meetings and respond promptly to all requests for information either from individual members of the panel or the panel as a whole. The input of the Trust is invaluable in helping to plan an effective work programme.</p> <p>In 2008/09 the Trust has consulted on its Patient and Public Involvement and Engagement Strategy.</p>

HEALTH AND ADULT SOCIAL CARE SCRUTINY PANEL	Agenda Item No. 8
31 MARCH 2009	Public Report

Report of the Deputy Chief Executive

Report Author – Louise Tyers, Performance Scrutiny Manager

Contact Details – 01733 452284 or email louise.tyers@peterborough.gov.uk

FORWARD PLAN – APRIL TO JULY 2009

1. PURPOSE

- 1.1 This is a regular report to Health and Adult Social Care Scrutiny Panel, outlining the content of the Council's Forward Plan.

2. RECOMMENDATIONS

- 2.1 That the Panel identifies any areas for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan is attached at Appendix 1. The Plan contains those key decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) will be making over the next four months.
- 3.2 The Panel may wish to include some of the items highlighted on the Plan onto their future work programme or to request additional information from the Executive before a decision is made. Any comments about the format of the Plan would also be welcomed.
- 3.3 In accordance with the Council's Executive procedure rules, the Cabinet or Cabinet Member will not make any key decision until at least five clear days after the receipt of the report relating to that decision. The Group representatives of the Scrutiny Committee are sent a copy of these reports at the same time as the Cabinet Member and any comments can be passed onto the Member before a decision is made.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan.

5. EXPECTED OUTCOMES

- 5.1 That the Panel notes the latest version of the Forward Plan, agrees any areas for inclusion within the Panel's work programme and submits any observations concerning the Plan to the Executive.

6. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

7. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN

1 APRIL 2009 TO 31 JULY 2009

APPENDIX 1

FORWARD PLAN OF KEY DECISIONS – 1 APRIL 2009 TO 31 JULY 2009

During the period from 1 April 2009 to 31 July 2009 Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. The dates detailed within the Plan are subject to change and those items amended or identified for decision more than one month in advance will be carried over to forthcoming plans. Each new plan supersedes the previous plan. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Lindsay Tomlinson, Governance Support Officer, Chief Executive's Department, Town Hall, Bridge Street, PE1 1HG (fax 01733 452483). Alternatively, you can submit your views via e-mail to lindsay.tomlinson@peterborough.gov.uk or by telephone on 01733 452238.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the papers listed on the Plan can be viewed free of charge although there will be a postage and photocopying charge for any copies made. All decisions will be posted on the Council's website: www.peterborough.gov.uk. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Governance Support Officer using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this plan.

NEW ITEMS THIS MONTH:

- Carbon Challenge Site
- Debt Collection
- Fletton Cemetery
- Legal Chambers Service

APRIL - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
Food Waste Treatment To consider and agree the preferred method of tendering for the treatment of food waste	April 2009	Cabinet Member for the Environment, Councillor Fitzgerald	Consultation will take place with the relevant stakeholders	Jenny Line Project Manager – Waste Management Tel: 01733 453570 jenny.line@peterborough.gov.uk	Public report will be available from the Governance Support Officer one week before the decision is made
Carbon Challenge Site To approve affordable housing grant funding	April 2009	Cabinet Member for Housing, Regeneration and Economic Development, Councillor Murphy	Consultation will take place with relevant stakeholders including ward councillors	Rosemary Woodland Strategic Planning & Enabling Manager Tel: 01733 863798 rosemary.woodland@peterborough.gov.uk	Public report will be available from the Governance Support Officer one week before the decision is made
Refreshed Local Area Agreement (LAA) To sign off the refreshed LAA prior to its submission to the Government Office	April 2009	Leader of the Council and Cabinet Member for Finance and Human Resources, Councillor Peach	Relevant stakeholders and fora including Scrutiny Committee	Richard Astle Director, Greater Peterborough Partnership Tel: 01733 865042 richard@gppp-peterborough.org.uk	Public report will be available from the Governance Support Officer one week before the decision is made

<p>ICT Managed Service To select a partner to deliver ICT services to the Council</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Internal stakeholders as appropriate: ICT staff; HR; Finance; Legal Services; Departmental Representatives</p>	<p>Elaine Alexander Programme Manager – Business Transformation Tel: 01733 317984 elaine.alexander@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Shared Services Memorandum of Agreement to deliver revenues and benefits with Luton Borough Council</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Internal stakeholders as appropriate</p>	<p>John Harrison Executive Director – Strategic Resources Tel: 01733 452398 john.harrison@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Sale of Surplus Former Allotment Land at Westwood Grange (South of Atherstone Avenue and Portman Close, West of Grange Road and North of Mayors Walk, Peterborough) To authorise the Chief Executive, Executive Director of Resources and Cabinet Member for Efficiency and Business Improvement to negotiate and conclude the sale of this surplus Council asset based on best consideration principles.</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Consultation will take place with relevant stakeholders including ward councillors</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

<p>Midland Highway Alliance - Junction 8 Parkway Signalisation Project To appoint a contractor for the project</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Internal stakeholders as appropriate</p>	<p>Chris Berry Business Transformation team Tel. 07976 619906 christopher.berry@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Lady Lodge Arts Centre Options for the future use of the Lady Lodge Arts Centre site</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Consultation will be carried out with relevant ward councillors</p>	<p>Andrew Edwards Head of Strategic Property Tel: 01733 384530 andrew.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Debt Collection To give authority to award the contract for the authority's debt collection</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Consultation will be undertaken with relevant departments.</p>	<p>Helen Edwards Solicitor to the Council Tel: 01733 452539 helen.edwards@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

<p>Transfer of Land for Construction of A1073 (Spalding to Eye link) road The approval for the transfer of 18 hectares (44.4 acres) of agricultural land from the Peterborough Farms Estate (Strategic Property) to Peterborough Transportation for the construction of the A1073 (Spalding to Eye link) road. This transfer is expected without claim by the Farms Estate for compensation for the value of the land to be acquired by Highways or for diminution of value of the retained agricultural estate.</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Consultation has been undertaken with PCC Farm Estates, PCC Transportation and Lincolnshire County Council</p>	<p>David Farquhar Head of Environment, Transport and Engineering Tel: 01733 453500 david.farquhar@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>
<p>Fletton Cemetery To approve a preferred supplier for the construction of Italian style Mausoleums at Fletton Cemetery to meet the needs of the community, as existing provision has been fully utilised.</p>	<p>April 2009</p>	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	<p>Extensive consultation has been conducted with the Italian community and as part of the planning application process the wider community. The community will be further consulted with prior to and during the construction phases.</p>	<p>Jon Marsden Bereavement and Sports Services Manager Tel: 01733 863756 jon.marsden@peterborough.gov.uk</p>	<p>Public report will be available from the Governance Support Officer one week before the decision is made</p>

MAY - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
<p>Integrated Development Programme To set out priorities for infrastructure provision to facilitate growth and regeneration of the city.</p>	May 2009	<p>Cabinet Member for Housing, Regeneration and Economic Development, Councillor Murphy</p>	Relevant stakeholders as appropriate	<p>Shahin Ismail Head of Delivery Tel: 01733 2484 shahin.ismail@peterborough.gov.uk</p>	Public report will be available from the Governance Support Officer one week before the decision is made
<p>Legal Chambers Service To approve the re-tendering for the provision of external legal services</p>	May 2009	<p>Cabinet Member for Efficiency and Business Improvement, Councillor Scott</p>	Consultation will take place with all internal stakeholders as appropriate	<p>Lisa Osborne Project Manager Tel: 01733 452276 lisa.osborne@peterborough.gov.uk</p>	Public report will be available from the Governance Support Officer one week before the decision is made

JUNE - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
There are currently no key decisions scheduled for June.					

JULY - KEY DECISIONS

KEY DECISION REQUIRED	DATE OF DECISION	DECISION MAKER	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	REPORTS
There are currently no key decisions scheduled for July.					

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